

Certification of GI Bill Education Benefits For Non-Matriculated Students

VA defines matriculated as having been formally admitted to the University of New England as a degree-seeking student.

The VA will allow certification of GI Bill Education Benefits for non-matriculated students in the following situations:

- A student is pending admission to UNE. A student who fits this category can be certified for two semesters and the courses eligible for certification are only those that are required for admission and those required if admitted.

A student in this category would need to provide the following in order for their enrollment to be certified with the VA:

- ~ ***A copy of their Certificate of Eligibility (COE) from the VA outlining their benefits. If the student does not have this they will need to contact the VA directly to obtain their COE.***
- ~ ***Complete the UNE VA Request for Certification form found at the following website:***
<http://www.une.edu/registrar/veterans.cfm>.
- ~ ***A signed statement from their admissions counselor on school letterhead indicating the courses required for admission.***

- A student who is matriculated at a college or institution other than UNE can take courses as a non-matriculated student (guest student) as long as the courses they will be taking at UNE will transfer to their primary school.

A student in this category would need to provide the following in order for their enrollment to be certified with the VA:

- ~ ***A copy of their Certificate of Eligibility (COE) from the VA outlining their benefits. If the student does not have this they will need to contact the VA directly to obtain their COE.***
- ~ ***Complete the UNE VA Request for Certification form found at the following website:***
<http://www.une.edu/registrar/veterans.cfm>.
- ~ ***Have their primary school send a primary school letter indicating the courses at UNE the student will be taking and that they will transfer to count towards their degree.***

- Courses required for admission to the next level of training. For example, a college may require a student with a B.A. degree to take some undergraduate courses for admission to a graduate degree program.

A student in this category would need to provide the following in order for their enrollment to be certified with the VA:

- ~ ***A copy of their Certificate of Eligibility (COE) from the VA outlining their benefits. If the student does not have this they will need to contact the VA directly to obtain their COE.***
- ~ ***Complete the UNE VA Request for Certification form found at the following website:***
<http://www.une.edu/registrar/veterans.cfm>.
- ~ ***The graduate school or higher level institution must prepare a statement on the school's letterhead, signed by a responsible school official that outlines the required undergraduate courses, identified by specific course number and name, that are needed to continue the admission process. This cannot be a generic letter and must indicate that the student is currently in process for admission.***