

Maine Worksite Wellness Initiative: 2009-10

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Agenda

Meeting 1: October 1, 2009, 3:00-4:30pm, Maine Center for Public Health, One Weston Court, Suite 109, Augusta, ME 04330. Call-in: 1-800-399-1052/pass code: 56238556

- 1. Roundtable** (20 min): where members will report projects-in-planning, in-progress, and in-conclusion, raise issues, think out-loud, trace lessons, seek partners, collect comments.
 - Introductions: anyone missing?
 - Review 2009-10 MWWI one-pager: change?
 - Review 2009-10 Meetings Dates (Thursdays at 3:00pm) and Locations (TBD): change?
 - October 1, 2009: MCPH, One Weston Court, Suite 109, Augusta ME 04330
 - November 19, 2009: ...
 - January 7, 2010: ...
 - February 25, 2010: ...
 - April 15, 2010: ...
 - June 3, 2010: ...
 - Review 2009-10 Meetings Duration: change?
 - Review and determine Distance Format for meetings: leading options range are pdf-augmented tele-conference or webinar.
 - Review and determine RPP/RFA consideration and response protocol, e.g. to <http://grants1.nih.gov/grants/guide/pa-files/PA-07-318.html>: should RPP/RFA consideration and response have a meeting slot?
 - Other.
- 2. Briefing** (35 min): where a member or associate will brief the group on a current or emerging occupational and environmental health (OEH), public health (PH), health services (HS), or policy science (PS) topic of substantive (e.g. clinical, epidemiologic, policy, organizational, exposure, ergonomic) or methodologic (e.g. biometric, econometric, informatic, GIS, MIS) import, e.g. http://www.cdc.gov/niosh/worklife/steps/pdfs/NIOSH%20integration%20ms_post-symp%20revision_trckd%20done.pdf.
 - In lieu of a Briefing at this first meeting, we will review 2009-10 Briefing topics checklist results, prioritize, and assign the top 5 to meeting dates (please return your checklist to the Convener by **Wednesday, September 16** so that results may be elaborated).
- 3. Presentation** (35 min): where one member will present an early/mid-stage proposal (e.g. to be submitted to a funder, client, or board), early/mid-stage project (e.g. preliminary data, outcomes), or early/mid-stage report (e.g. to be submitted to a funder, client, board, journal, or meeting) for constructive comment.
 - In lieu of a Presentation at this first meeting, we will review 2009-10 Presentation topics checklist results, prioritize, and assign the top 5 to meeting dates (please return your checklist to the Convener by **Wednesday, September 16** so that results may be elaborated).