

UNDERGRADUATE COURSE WITHDRAWAL

- Students who wish to withdraw from a course must complete and sign the course withdrawal form, obtain all approvals, and return the approved form to the Registrar's Office prior to the last day to withdraw.
- Student Eligibility:** The decision to withdraw from a class could impact your eligibility to participate in intercollegiate athletics and/or qualify for Veteran's benefits. Please check with the appropriate Academic Advisor, Athletics, and/or VA compliance Officers to make certain you maintain your eligibility. A Withdrawal from a course(s) at any point after the Add/Drop period will be reported to the National Student Clearinghouse. A withdrawal that changes a student's enrollment status could impact the re-payment of loans/deferment of loans.

STUDENT INFORMATION

Last Name: _____ First Name: _____ PRN: _____

UNE Email: _____

 Are you a varsity athlete? ☐ No ☐ Yes: A signature from Athletics is required below if the student will be less than full-time (12 credits) after dropping this class.

COURSE WITHDRAWAL DATES

Term	Last Day to Withdraw without Academic Penalty
Summer 2024 – Session I	June 13, 2024
Summer 2024 – Session II	July 25, 2024
Summer 2024 – Full Session	July 8, 2024
Fall 2024	October 28, 2024
Spring 2025	March 28, 2025

COURSE WITHDRAWAL INFORMATION (to be completed by student)

 Course Reference Number (CRN): _____ Subject and Course: _____
 (ex: 50245) (ex: ENG 110)

 Title: _____ Instructor Name: _____
 (ex: English Composition)

 Does this course have a corequisite? If yes, list CRN and name here: _____
 (ex. BIO 106L, SAS 011)

INSTRUCTOR APPROVAL (to be completed by course instructor) (Font signatures NOT accepted)

Grade Assigned by Instructor: _____

**A grade of "W" must be assigned by the instructor PRIOR to the completion of 2/3s of the semester. A grade of "WP" or "WF" must be assigned by the instructor AFTER the completion of 2/3s of the semester

Instructor Signature: _____ Date: _____

APPROVALS (Font signatures NOT accepted)

Student Signature: _____ Today's Date: _____

Advisor Signature: _____ Today's Date: _____

Athletics Signature (head coach or administrator, if applicable): _____ Today's Date: _____