_____
Date Submitted

CIC – Exporting - Request

(One form required for each college.)

As required by the Council of Independent Colleges guidelines, UNE Employees must be employed <u>full time</u> and their dependents must be the <u>equivalent to the IRS definition of dependent</u>.

Employee's Name:_____ Date of Hire:_____

Employee's Home Address:_____
Street City State ZIP

Employee's Department Name:_____ Phone Ext:_____

Employee's Campus: _____ Biddeford Campus _____ Portland Campus

(<u>Check One</u>): Application is: New ____ *****Renewal ____ Presently Attending, NO CIC ____ <u>Academic Year</u> 201___201___

Son/Daughter's Name:_____

Son/Daughter's SS#:_____

List College Interested In:_____
(CIC college name and state)

Employee's Signature:_____

Son/Daughter's Signature:_____Date:_____

NOTE: The above does not constitute either an approval or denial of a tuition exchange request; it is a method of advising the Financial Aid Office of your interest in that particular college. Please complete a request for each school you have an interest in applying to. Upon receiving the completed form(s) from you, the Financial Aid Office will notify the college(s) of your interest. This is done on a *<u>tuition exchange form</u>*.

<u>NEW EXPORTING CIC APPLICANTS</u>: Typically, the student must be accepted in a degree program as a matriculating full-time student prior to consideration of the CIC program at the Exporting college(s). This form should be completed as early as possible, <u>preferably before October 15th</u>, of the year prior to first enrollment. CIC schools are only required to accept three new students yearly. Some schools will accept only one student per year from a particular exporting college, i.e., UNE. Therefore, the possibility exists of a first-come first-served in the tuition exchange acceptance. Questions concerning a particular schools CIC <u>selection process</u>, as well as their <u>CIC criteria</u>, are referred to the exporting college(s). Families <u>should</u> check with the particular CIC college(s) to see if they require the student to file a Free Application for Federal Student Aid (FAFSA).

<u>* RENEWAL EXPORTING CIC APPLICANTS</u>: Be advised that some CIC colleges have deadlines for renewal students paperwork. Renewal applications should be submitted to this office early in the academic year, prior to the next years enrollment.

Contact the Financial Aid Office if you have additional questions, ext. 2342.

RETURN THIS FORM TO THE UNE FINANCIAL AID OFFICE
University Campus - Decary Hall