UNIVERSITY OF NEW ENGLAND

Registration Restriction Override Form

*Registration restrictions may be overridden only with approval of the Department Chair or the Program Director responsible for administering the course.
*Dept. Chair or Director approval DOES NOT guarantee placement in this course. Final approval is subject to fire code capacity of the classroom.
*It is the student's responsibility to monitor course enrollment status. Please check your U-Online course schedule before attending this course.
*Overrides applied to students account can be viewed in U-Online in the "check our registration status-under registration permits"

Student Name:	
Date:	
PRN:	
E-mail Address:	
Major:	
Advisor:	

Fall 20 ____

Spring 20 ____

Summer 20 ____

Enter the Course Reference Number (CRN) below and select the type of override you are requesting. Obtain the Dept. Chair/Director's printed name and signature and return the completed form to Registration Services.

☐☐☐☐☐ _____ No. of Credits

CRN SUBJECT, COURSE, SECTION, and TITLE (EXAMPLE: ENG 110 A English Composition)

☐ **Class Level Override**

☐ **College Override**

☐ **Major/Minor Override**

☐ **Pre-requisite Override**

☐ **Program Override**

☐ **Capacity Override** (Final approval by Registrar based on Fire Code capacity of the classroom)

☐**Time Conflict:** Please contact your college's Academic Dean's Office for assistance. Academic Dean signature is required for a time conflict override.

_____
Academic Dean Signature

Dept. Chair/Director Printed Name **Dept. Chair/Director Signature Date**

***Both the printed name and signature are required.**

REGISTRAR'S OFFICE USE ONLY

Building _____ **Room #** _____ **# Enrolled** _____ **Fire Capacity** _____

☐ **Capacity Override Approved** ☐ **Capacity Override Denied**

REGISTRAR'S OFFICE
Biddeford Campus 11 Hills Beach Road (Decary Hall, Room 114) Biddeford, Maine 04005
Phone: (207) 602-2473 Fax: (207) 602-5927
Portland Campus 716 Stevens Avenue (Hersey Hall, Room 119) Portland, Maine 04103
Phone: (207) 221-4200 Fax: (207) 221-4898
Website: www.une.edu/registrar