



UG Pilot Course Proposal Form

Summer/Fall/Winter/Spring (circle) of 201_____

Subject Code (Ex: ENG, PSY, EDU)	
Course # (specify recommended range)	1__ 2__ 3__ 4__ 5__
Title (30 characters total including spaces)	
Credits	
Campus (Biddeford, Portland, Morocco, Seville, Online)	
Grade Mode (Standard or Pass/Fail)	
Max Cap	
Meeting Dates/Times (can't be guaranteed)	
Instructional Academic Requirement (Ex: Smart Board, Mounted Display Screen, Tiered Classroom)	
Instructor (Including PRN)	
Course Fee	
Notes/Comments to be displayed on U-Online	
Course Description	**ATTACH ELECTRONICALLY**

PILOT Courses may only be taught for 1 Semester. Before the course is taught a second time, it must be approved as a NEW course and published in the Catalog.

Please have all boxes completed, an electronic copy of the course description attached and all signatures obtained before sending to the Dean's Office.

Once completely approved, please Scan and Email along with the Electronic Course Description to the Registrar's Office:

Aubrey Heller- Assistant Registrar
aheller@une.edu (207)221-4245

Degree Program Attributes (Ex: ADV, EXP)	
Field of Study Restrictions (Majors & Minors)	
Class Restrictions (Freshman, Sophomores, Juniors, Seniors)	
Pre-Requisites (Include Minimum Grade needed)	
Co-Requisites (Include Subject & Course Number)	
Other (Ex: College, Level, Campus)	

Department: _____

Instructor
Signature: _____

Department Chair
Signature: _____

Dean
Signature: _____

Cross Listed (Yes/No)	
<i>If Yes- with what?</i> <i>(Include CRN, Subject, Course Number and Section)</i>	
<i>Total Cap between both Sections</i>	