 **CAS Internship Orientation Sign-In**

*You are requesting instructor permission to enroll in a credit-bearing internship course.*

*Please complete as many sections as possible and email it to* ***plassek@une.edu****. Thank you.*

Today’s Date: \_\_\_ / \_\_\_\_ / \_\_\_\_\_

Last Name:

*Formal* First Name:

I go by the *nickname*:

Preferred pronouns (for example, she/he/they):

Email: @une.edu

Nine-digit PRN# (**required**):

Graduation Year: 20\_\_\_

Major: Dual Major, if any: Minor(s), if any: Concentration, if any:

For which above major, minor or concentration are you taking this internship?

I plan to enroll in a credit-bearing internship for the following semester(s) (mark years on all that apply):

FALL (year) \_\_\_\_\_\_ / SPRING( year) \_\_\_\_\_\_ / SUMMER (year) \_\_\_\_\_\_ (UNE charges extra tuition for summer course)

During the semester of the internship, I will be a: \_\_\_ Senior \_\_\_ Junior \_\_\_ Sophomore \_\_\_ First Year

How did you find the CAS Internship Office?

\_\_ Required course \_\_ Faculty Referral \_\_Promotional material \_\_Presentations \_­­­\_\_Email alert \_\_ Website

*If you already have an internship lined up* (otherwise leave blank):

Name of organization:

City and State: \_\_\_\_\_, \_\_\_

Your anticipated position title: \_\_\_\_

Is the internship paid? \_\_\_ YES. \_\_\_ NO.

If yes, is the pay via salary, stipend, grant, scholarship, or other? \_\_\_\_

*If you need help searching for an internship, what types of internships you think you would enjoy?*

*Within the last year, have you met with a UNE Career Services Advisor in order to create or update your cover letter and resume?* \_\_\_ Yes. \_\_\_ No.

\_\_\_ *# Credits Desired* (minimum 3, some courses are available for a variable 3 up to 12 credits). Refer to U-Online to see the number of credits available for the internship course you desire.