



INNOVATION FOR A HEALTHIER PLANET

Office of the Provost

Funding Structure for External Review of Academic Programs without Specialized Accreditation

Every review of a program without specialized accreditation includes an external review that typically occurs after the program completes its self-study. The external review process promotes comparison with similar programs at other institutions, provides faculty and administrators a wider perspective, and ensures that the program under review is current and is not isolated from the larger community. (For program review procedures, see the *Academic Program Review Guidebook: For Programs without Specialized Accreditation*.)

Upon submission of the external reviewer's report to the Chair/Academic Director and Dean, the external reviewer receives a \$1000 honorarium and up to \$1000 reimbursement for reasonable travel expenses, including mileage, meals, and hotel stay. The college and school/department will incur the costs associated with the external review, but can make special requests for support to the Office of Provost as necessary. Deans should include these expenses in their annual budget requests based on the number of program reviews that will be conducted in their college in each fiscal year.