

All individuals involved in conducting research, teaching, or testing activities with live vertebrate animals must complete the required basic, species-specific, and/or protocol-specific CITI training courses as outlined within the table below. If the activity is federally funded or supported, the appropriate conflict of interest CITI course(s) must also be completed to fulfill federal training requirements. Unless specified otherwise, CITI training certificates remain valid for 3 years.

Click [here](#) to visit the CITI Program website for instructions on how to create a new CITI account, add courses to your profile, and navigate through the CITI website.

If you have any questions about the CITI registration process or which training courses you need to take, please contact iacuc@une.edu for assistance.

Group	CITI Training Course(s)
Teaching or classroom activities involving live vertebrate animals	Basic Training (required): <ul style="list-style-type: none"> <input type="checkbox"/> Working with Vertebrate Animals in a Classroom or Teaching Activity^{2, 3}
Research activities involving fish <i>(including both free-living wild fish and commercially sourced fish)</i>	Basic Training (required): <ul style="list-style-type: none"> <input type="checkbox"/> Investigators, Staff, and Students¹ <input type="checkbox"/> Working with Fish in Research Settings² Species-Specific Training (as applicable): <ul style="list-style-type: none"> <input type="checkbox"/> Working with Zebrafish (Danio rerio) in Research Settings² Protocol-Specific Training (as applicable): <ul style="list-style-type: none"> <input type="checkbox"/> Wildlife Research² <i>(Required when research activity involves free-living fish in the wild)</i>
Research activities involving laboratory mice or rats housed within UNE vivarium	Basic Training (required): <ul style="list-style-type: none"> <input type="checkbox"/> Investigators, Staff, and Students¹ <input type="checkbox"/> Reducing Pain and Distress in Laboratory Mice and Rats² Species-Specific Training (as applicable): <ul style="list-style-type: none"> <input type="checkbox"/> Working with Mice in Research Settings² <input type="checkbox"/> Working with Rats in Research Settings² Protocol-Specific Training (as applicable): <ul style="list-style-type: none"> <input type="checkbox"/> Aseptic Surgery² <i>(Required when research activity involves major survival surgery or non-survival surgery)</i>
Research activities involving free-living wild vertebrate animals <i>(excluding fish)</i>	Basic Training (required): <ul style="list-style-type: none"> <input type="checkbox"/> Investigators, Staff, and Students¹ Protocol-Specific Training (required): <ul style="list-style-type: none"> <input type="checkbox"/> Wildlife Research²

Group	CITI Training Course(s)
Federally funded or federally sponsored research, teaching, or testing activities	<p>Conflict of Interest^{2,4} (required):</p> <ul style="list-style-type: none"> Take this course if your animal project is funded or sponsored by a federal Public Health Service (PHS) agency. <p>COI – Other Federal Sponsors^{2,4} (as applicable):</p> <ul style="list-style-type: none"> Take this course if your animal project is funded or sponsored by the National Science Foundation (NSF), the Department of Defense (DOD), the Department of Energy (DOE), the National Aeronautics and Space Administration (NASA), or the U.S. Department of Agriculture (USDA).

¹ When your CITI training certificate for the **‘Investigators, Staff, and Students’** course expires, you can either retake the CITI training course, **OR** attend a live refresher training conducted by the UNE attending veterinarian (typically offered in the fall). Attendees of the live refresher training will receive a completion certificate, valid for 3 years.

² Once your CITI training certificate has expired, you must retake the CITI training course.

³ All students must complete the **‘Working with Vertebrate Animals in a Classroom or Teaching Activity’** CITI training course. This is an abbreviated version of the **‘Investigators, Staff, and Students’** CITI course, consisting of four training modules that offer students an overview of the IACUC, federal laws, policies, and guidelines, and how to report animal welfare concerns or potential noncompliance.

The instructor has the discretion to decide whether students are required to complete additional CITI training courses as part of the course or teaching activity.

Instructors and Teaching Assistants are responsible for completing all applicable CITI training courses per the respective research group identified in the table above.

⁴ The CITI training certificate for this course is valid for 4 years from the date of completion.