

Institutional Biosafety Committee Meeting Minutes

IBC Meeting Date: August 27th, 2025

Location: Zoom

The meeting was called to order by Dr. James Vaughn at 9:03am and adjourned at 9:59am. A quorum (n=5) was present for the entirety of the meeting. Yarimar Torres Rosado was the assigned note-taker.

In accordance with institutional policy and NIH Guidelines, this IBC meeting was not open to the public to protect proprietary information and ensure confidentiality of sensitive research data.

Per the NIH Guidelines, only information related to recombinant or synthetic nucleic acid research is required to be publicly disclosed in the IBC minutes. Discussions involving research that falls outside the scope of the NIH Guidelines, internal updates, and sensitive or administrative matters may be redacted.

Members Present:

Name	Role	Affiliation
James Vaughn	Chair	UNE Faculty
George Allen	Vice-Chair	UNE Faculty
Igor Prudovsky	Scientist	Unaffiliated Member
Bob Kennedy	Ex-Officio	UNE Director of Research Integrity
Jamie Vaughn	Ex-officio	UNE Director of Animal Care
Diana Goode	Scientist	UNE Faculty
Ronnie Souza	Ex-officio	UNE Biological Safety Office
Richard Niles	Scientist	Unaffiliated Member

Members Absent:

Name	Role	Affiliation
Derek Molliver	Scientist	UNE Faculty

Guests Present:

Name	Title	Affiliation
Josh Mangin	RCR Training Manager	UNE staff

Discussion Items:

1. Review of Previous Meeting Minutes

Date of Previous Meeting:	5/28/2025								
Motion:	Approved								
For:	7	Against:	0	Abstain:	0	Recuse:	0	Absent:	2

Date of Previous Meeting:	7/23/2025								
Motion:	Approved								
For:	6	Against:	0	Abstain:	1	Recuse:	0	Absent:	2

****1 member joined at 9:06am after votes were taken****

2. Announcements

None this month.

3. Biosafety Officer Report

Nothing to report this month. However, a reminder for everyone that whenever equipment needs to be relocated, notify the EH&S office for re-certification due to HEPA filters misaligning during transport.

4. Full Committee Review

Project Overview:		
Submission Type:	New Project	
IBC Protocol #:	072425-008	
Protocol Title:	How does age-specific resistance evolve?	
Principal Investigator:	Sam Slowinski, Ph.D.	
UNE Campus:	Biddeford Campus	
Category of Research:	Using non-recombinant infectious agents	
NIH Guideline Section:	N/A	
Risk Group:	Risk Group 1 & 2	
Proposed Biosafety Level:	BSL-1 & BSL-2	
Proposed Animal Biosafety Level:	N/A	
IBC Member Conflict of Interest:	N/A	

IBC Discussion Summary:		
General Review Items	Verified	Remarks
PI has the appropriate expertise and training in biosafety	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	[REDACTED]
Laboratory staff have the appropriate expertise and training in biosafety	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	[REDACTED]
Facilities are appropriate for the proposed research	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	[REDACTED]
Procedures and practices are appropriate for the proposed research	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	[REDACTED]
Containment conditions are appropriate	<input checked="" type="checkbox"/> BSL-1 <input checked="" type="checkbox"/> BSL-2	[REDACTED]

r/sNA Review Items	Remarks
Agent characteristics (e.g., virulence, pathogenicity, environmental stability)	N/A
Type of manipulations planned	N/A
Source(s) of the nucleic sequences (e.g., species)	N/A
Nature of the nucleic acid sequences (e.g., structural gene, oncogene)	N/A
Host(s) and vector(s) to be used	N/A
Whether an attempt will be made to obtain expression of a transgene, and if so, the function of the protein that will be produced	N/A

Infectious Agent Review Items	Remarks
Agent characteristics (e.g., virulence, pathogenicity, environmental stability)	[REDACTED]
Type of manipulations planned	[REDACTED]
Host(s) to be used	[REDACTED]

IBC Determination:

Motion:

- ☐ Approved as submitted
☐ Modifications Required (prescriptive/directive modifications are required to secure approval)
☒ Deferred (substantive information/clarifications requested)
☐ Disapproved

An email will be sent to the Principal investigator requesting more information and clarifications. Once the Principal Investigator re-submits it will be reviewed by the full committee again at the next convened meeting in September 2025.

Vote Count:

For:	8	Against:	0	Abstain:	0	Recuse:	0	Absent:	1
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Modifications Required **or** Information/Clarifications Requested:

[REDACTED]

[REDACTED]

5. Other Discussion Items

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]