University of New England
Department of
Safety and Security

Report for
Calendar Year 2024

Compliance Document
for
Crime Awareness
and
Fire Safety Report

October 1, 2025

Table of Contents

Overview of University of New England (UNE) 4
How This Report Is Prepared....4
Formal Report or Investigation of a Crime Is Not Required 4
Open Campus Log 4
Sex Offender Registry....5
Reporting Criminal Actions or Emergencies 5
Reporting Emergencies or Crimes Occurring Off-Campus....5
UNE Department of Safety and Security....6
Access to Campus Facilities 6
Maintenance and Security of Campus Facilities, Fire Alarms 7
Enforcement Authority and Interagency Relationships....7
Security Awareness and Crime Prevention Programs 7
Printed Crime Prevention Materials....7
Reporting a Crime or Emergency to the Community 7
Timely Warnings: 7
Immediate Emergency Notifications: 8
Campus Evacuation 8
Missing Student Policy 9
Policies Related to Campus Crime 9
Sexual Assault Prevention and Response 9
Prevention and Bystander Training Efforts 9
What You Should Do If You Are a Reporter of Sexual Assault 10
Timeline for reporting and confidentiality....10
Protection Orders and "No Contact Orders"....11
Standard of Evidence 11
On campus resources 12
Campus Alert Notifications Pertaining to Sexual Assaults 12
Title IX Compliance 155
Alcohol and Substance Abuse 16
Counseling Services....17
Prohibited Items 17
Crime Statistics 17
University of New England Fire Safety Report....24
University-Wide Protocol for Fire Emergency....24
Log 24how
Reporting Fires That Have Occurred (Not in Progress) 24

UNE Fire Safety Polices for the Residence Halls 25
Fire Safety 25
Fire Drills 26
Fire Equipment 27
Appliances 27
Furnishings 27
Holiday Decorations 27
Room Decorations 27
Tapestries 28
UNE Student Handbook and Conduct Code as They Pertain to Fire Safety Policies in Residence Halls ..28
Biddeford Campus Evacuation Plan/Muster Locations 28
Fire Statistics 29
On-Campus Housing Fire Statistics and Systems 30
Appendix A: Grievance Policy for Addressing Formal Complaints of Sexual Harassment Under the Title IX Regulations (January 1-July 31, 2024) 31
Appendix B: Non-Discrimination, Anti-Harassment, And Sexual Misconduct Policy (January 1-July 31, 2024) 50
Appendix C: Title IX Grievance Policy for Students (August 1, 2024-December 31, 2024) 106
Appendix D: Title IX Grievance Policy for Employees (August 1, 2024-December 31, 2024) 149

This information is provided as part of the University of New England's commitment to safety and security on campus and is the compliance document for the Crime Awareness and Campus Security Act of 1990.

Overview of University of New England (UNE)

UNE is a private institution of higher education offering undergraduate and graduate programs in liberal arts and sciences, education and health professions. The scenic 125-acre Biddeford Campus is located in a rural area along the southern coast of Maine, 20 miles south of Portland and 90 miles north of Boston. The historic Portland Campus of the University of New England is located in suburban Portland. The one-of-a-kind Tangier campus of the University of New England is for students studying abroad and is located in suburban Tangier, Morocco.

How This Report Is Prepared

Each year, the Senior Director of Safety & Security and the Associate Director of Safety review the Annual Security Report (ASR) for updates and any necessary changes. The statistics of reportable crimes and incidents are gathered by the Senior Director of Safety and Security and reviewed for inclusion in this report. Sources include:

- Surveys and reports of incidents made by any individual on the campus who has significant responsibility for student and campus activities
- Campus security reports
- Statistics reported by the Student Conduct Office
- Statistics reported by the Office of Title IX and Civil Rights Compliance
- Statistics reported by the Global Affairs Office
- Statistics reported by the Biddeford Police Department
- Statistics reported by the Portland Police Department
- Statistics reported by the Westbrook Police Department
- Statistics reported by the Tangier Police Department

This report is completed by the Senior Director of Safety & Security and posted electronically at the University's website under Student Life and the Department of Safety and Security. A printed copy of this report is available to anyone at no cost by contacting the Department of Safety and Security at (207) 602-2298.

Formal Report or Investigation of a Crime Is Not Required

It is not necessary for a reporter or witness of a crime to file a formal report of that incident with the police or Department of Safety and Security in order for that crime to be published/counted in this annual report. Any member of the community can make a voluntary, anonymous report (to the extent permitted by law) of a crime by contacting the Office of Title IX at (207) 221-4554 for any campus. The community member should inform the Office of Title IX that they request to make an anonymous complaint at the beginning of any conversation. Anonymous complaints can also be reported using an online form through the Office of Title IX and Civil Rights Compliance at https://www.une.edu/title-ix/reporting. The Office of Title IX will report that statistic to the Department of Safety and Security for inclusion in this document.

Open Campus Log

The UNE Department of Safety and Security maintains an electronic "Campus Crime Log" of significant events and any crimes or fires occurring on campus. Copies of these logs are available to any member of the community, or the public during normal business hours of 8a-4p Monday-Friday. Please contact the Senior Director of Safety and Security at (207) 602-2298. Please specify the date or range of dates you would like to see. We can e-mail the log to you or provide a hard copy, whichever you prefer. There is no cost for this service.

Sex Offender Registry
Information pertaining to the existence of registered sex offenders on campus or anywhere in the State of Maine can be found by accessing the Maine State Police Sex Offender Registry at: http://sor.informe.org/sor/

Reporting Criminal Actions or Emergencies
UNE encourages every member of the community to report all crimes promptly and accurately. These reports should be directed to the Department of Safety & Security, any designated Campus Security Authority (CSA) or directly to local law enforcement when the victim of crime elects to or is unable to make such a report. The Department of Safety and Security is the main unit responsible for safety, security, and coordination of emergency services at the Biddeford and Portland campuses. Campus Safety and Security is located on the Biddeford Campus at 605 Pool Road, the Facilities Building, and 79 College Street on the Portland Campus. Security may be reached twenty-four hours a day from either the Portland Campus or the Biddeford Campus by dialing extension 366 from any on-campus phone. The non-emergency line for Safety & Security is (207) 602-2298 and the emergency line is (207) 283-0176 from any private phone (please use this line during power outages). A University Dispatcher will relay your request to a Security Officer at either campus, at any time of the day or night. Officers are ready to respond to calls for service twenty-four hours a day, every day.

Full-time and part-time University employees provide security staffing. Security Officers make routine vehicle and foot patrols of the campus grounds, academic buildings, and residential halls, particularly during hours of darkness. It is preferred that any report of criminal activity be directed to the Department of Safety & Security first. Members of the community may contact the Biddeford or Portland Police Department at any time to report a crime. UNE Security Officers will assist you upon request.

The Biddeford, Saco, Portland, Westbrook and Tangier Police and Fire Departments are the primary providers of law enforcement, fire protection, and ambulance services. To report a crime in progress, fire, or medical emergency at any UNE campus or facility, dial 911 (there is no need to dial a prefix number). If there is time and it is safe to do so then dial (207) 283-0176 for UNE Safety and Security. If you are using a campus phone, dial 366 for UNE Safety and Security. A number of marked and conveniently located call boxes are available throughout both campuses. The call boxes have a blue light on the top and are generally found at the entrance of residence halls and campus parking lots. You may use the boxes to report a criminal incident, a fire, or other type of emergency or to request assistance from the Department of Safety and Security. An interactive map of call box locations can be found online at https://www.une.edu/parking. We also strongly encourage all community members to download the Rave/Guardian mobile app for smart phones to help community members connect and engage with Safety & Security wherever they are on campus.

Tangier Morocco Emergency Numbers
Campus Address-Rue Abi Chouaib Doukkali
Tangier 90000, Morocco
Campus Director Ms. Douaa Imran 212 636 93 62 77
Police 190
Fire/Ambulance 150
US Embassy American Citizen Services 212 522 26 71 51
US Embassy After-Hours Emergencies 212 661 13 19 39
US Embassy in Rabat 212 537 76 22 65
US Embassy in Rabat after Hours Emergencies 212 537 76 96 39

This is a gated community with private security hired for campus safety & security.

Reporting Emergencies or Crimes Occurring Off-Campus

The UNE Department of Safety and Security does not respond to calls for service, crimes, or emergencies at public properties. The University of New England does not have any non-campus properties of officially recognized student organizations. UNE does, however, have non-campus properties that are not of officially recognized student organizations and those properties are patrolled by local law enforcement.

UNE Department of Safety and Security

UNE Security Officers have no arrest authority. The Biddeford, Portland, and Westbrook Police Departments share concurrent jurisdiction over UNE property with the York County Sheriff's Office, Cumberland County Sheriff's Office and Maine State Police. Response times will vary according to the nature of the call and the location of the closest available responder(s).

The UNE Department of Safety and Security is not a law enforcement agency and responds to calls for service on campus only. The department provides safety and security services to the UNE community including coordinating responses to campus by city police, fire, and medical agencies. Any member of the community may call the UNE Safety and Security Department at any time of the day or night, any time of the year for any emergency, or any time police/fire or medical assistance is needed. The phone number for UNE Safety and Security is (207) 283-0176 from any personal or campus phone. Trained Safety and Security Officers will be pleased to assist by contacting city police/fire or medical assistance when needed. Community members may also call city police, fire, or medical services directly by dialing 911 from any campus phone or by cell phone. If it is safe and there is time then dial (207) 283-0176 for UNE Safety and Security.

Access to Campus Facilities

Most campus buildings and facilities are accessible to the campus, guests, and visitors from 6:00 AM to 8:00 PM, Monday through Friday. Exterior doors are secured each evening following their usage. Security Officers and designated staff members check campus buildings and residence halls throughout the night ensuring facilities are secured as needed.

Exterior Residence Hall doors are locked 24 hours a day and only accessible via an electronic ID card with the appropriate permissions. Residence halls and other buildings on the Morocco campus are accessible via hard key only. All other academic, administrative and non-residence facilities are secured following building usage.

Students and staff/faculty members are given keys/electronic access cards, which open exterior doors and secured interior doors for which they have the appropriate permissions. Electronic access is coordinated through the Office of Safety & Security and is granted based upon a legitimate work/study need, place of residence, or program enrollment requirement. Guests and visitors to the residence halls may gain admittance by calling a student living in the residence hall and then must be escorted by that individual at all times while in that facility.

All key requests or lock changes are processed through Facilities Management with designated ones approved by the Senior Director of Safety & Security. All lost or stolen keys/electronic access cards must be reported promptly to the Safety and Security Department who will deactivate the card or re-core the effected doors, as required. Persons living in a residence hall must report lost or stolen keys/electronic access cards immediately to their Resident Advisor or Area Coordinator who will make the necessary notifications to Safety & Security.

Maintenance and Security of Campus Facilities, Fire Alarms
The University is committed to maintaining a safe level of exterior lighting. Security Officers routinely survey lighting and recommend maintenance and repositioning of existing lights and additional illumination, as required. Members of the campus community are encouraged to report any lighting deficiencies to the nearest Department of Safety and Security Office. Security Officers also survey and routinely report problems with doors. This task is given a high priority. If the problem represents a security hazard, a maintenance person is immediately called in to make necessary repairs or adjustments.

Smoke detectors are installed in buildings throughout campus. The alarms are connected to a system that will sound interior and exterior horns and strobe lights. The fire alarm system also has local pull stations on each floor. All of the primary residence halls of the University have sprinkler systems. Students are required to participate in fire drills several times each year.

Enforcement Authority and Interagency Relationships
Officers of the Department of Safety and Security do not carry firearms and have no law enforcement powers. Officers are equipped and trained in the use of pepper spray and handcuffs for their personal safety.

The Department of Safety and Security maintains close working relationships with local law enforcement agencies as well as other security and law enforcement agencies on campuses throughout Maine and New England. In general, these jurisdictions are our primary providers of law enforcement services and there are several Memorandum of Understandings (M.O.U.'s) with local law enforcement including the Biddeford Police Department and Sexual Assault Response Services of Southern Maine (SARSSM) with the University outlining the processes and supports offered when relationship violence complaints are filed as well as between the University and Biddeford and Portland Police Departments to provide local law enforcement ID cards that activate should either campus go into a lockdown.

Security Awareness and Crime Prevention Programs
Security administrators meet with first year resident students at the beginning of each school year to explain Maine Law, safety procedures and offer crime prevention tips. The Department of Safety and Security administers the program, "Active Threat, Run-Hide-Fight" throughout the year upon request. Resident Advisors can initiate safety programs for their resident students by contacting the Department of Safety and Security. Safety and Security administrators conduct safety and security training sessions with the Housing and Residential/Commuter Life Staff. Some other programs include:

Green Dot Bystander Program: Conducted by the Title IX department periodically throughout the school year.
Management of Aggressive Behavior: Conducted by the Safety and Security Department upon request.
Basic Self-Defense Tactics: Conducted by the Safety & Security Department upon request.

Printed Crime Prevention Materials
The Student Affairs Office, Title IX Office, and the Department of Safety and Security distribute educational materials addressing Title IX, sexual harassment/assault, dating/domestic violence, stalking, survivor's rights, drug and alcohol abuse, fire safety, and safety on campus.

Reporting a Crime or Emergency to the Community
Considerable effort is made to advise members of the UNE community about campus crime and emergency situations. Each semester the community is advised of the existence of the Emergency Notification System by e-mail and postings throughout both campuses of the university. These efforts include the following:

I. Timely Warnings:
The decision to send a timely warning to the community is made on a case-by-case basis. Circumstances that would trigger the sending of a timely warning would be the occurrence or report to the UNE

Department of Safety and Security of a "Clery Act" crime on Clery reportable geography that represents a serious or continuing threat to students and or employees. Clery Act crimes are listed in the "Crime Statistics" portion of this report. A Timely Warning would appear in any one or all of the following forms: campus email and campus websites. When issuing a "Timely Warning" the university will withhold as "confidential", reporters' names. Timely warnings are sent through the Department of Safety and Security by either the Senior Director of Safety & Security or the Associate Director of Safety & Security. In the event both parties are unavailable, a designated member of the Office of Communications will send the timely warning.

II. Immediate Emergency Notifications:

Upon confirmation by the Senior Director or Associate Director of Safety & Security of a significant campus emergency or dangerous situation involving an immediate threat to the health or safety of students or employees, the UNE Department of Safety and Security will initiate the university emergency notification process. The Senior Director or Associate Director will make this decision considering the safety of the community and determine who needs to be notified, the content of the message, and send the notification unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. In the absence a member of Safety & Security leadership, the emergency notification will be sent by a designated member of the Office of Communications. All community members, regardless of campus, will receive the emergency notification to ensure, as best possible, the intended audience is reached.

The University encourages all members of the community to register and regularly update their emergency contact information on "Compass". Persons who have listed their contact information (phone numbers, e-mail addresses, text numbers, etc.) will receive the emergency notification by any one or all of these sources. The emergency notification system is tested at least once each year by activating the system and sending a "test" message. The community will receive email information concerning tests before they occur. Results of the test including date and time of the test will be reported to University administration. UNE does not conduct unannounced tests. This emergency notification process is explained on the UNE Safety & Security website.

The University leadership also has a Campus Crisis Response Guidelines and periodically holds annual table top exercises to assess and evaluate emergency plans, the emergency notification process and debrief incidents. On an annual basis, the Senior Director of Safety & Security will publicize emergency response and evacuation procedures in conjunction with the test and document each test, a description of any exercise completed, including the date and time, and that it was announced. UNE does not conduct unannounced tests.

Selected UNE Campus Emergency protocols can be found on the UNE Website. Follow this link **http://www.une.edu/emergency/emergency-procedures.**

Campus Evacuation

The UNE Department of Safety and Security staff conduct evacuation drills in the residence halls several times each year. The purpose of the drills is to prepare occupants for an organized evacuation in the event of an emergency. During these evacuation drills occupants become familiar with the location of exits and the sights and sounds of the fire alarm system. Occupants can learn where their "muster stations" are by looking at the Fire Report at the end of this document. Evacuation drills are monitored and evaluated by Department of Safety and Security staff. Evacuation drills provide the opportunity to make certain all evacuation equipment is operating properly and that any necessary repairs are made promptly. Students receive instruction about evacuation drills at regular residence hall floor meetings. Should a long-term evacuation of the campus ever become necessary, UNE Department of Safety and Security would coordinate evacuation efforts with local and state Emergency Management authorities.

Missing Student Policy
UNE has established a procedure to investigate when a student is reported missing for more than 24 hours. Each residential student has the option to designate a confidential contact by submitting a form to the Office of Housing and Residential/Commuter Life. Only authorized campus officials and law enforcement officers may have access to that confidential information and only then, in the furtherance of a missing person investigation. The University will contact the designated person when it has been determined that a student is considered missing. Any person receiving a report of a student missing more than 24 hours should immediately report that information to the UNE Department of Safety and Security by dialing (207) 283-0176 or for on campus phones, Extension 366. Law enforcement officials will also be notified of a student's absence after the student has been deemed missing within 24 hours and will follow their own investigation procedures. For students who are minors (under 18 and not emancipated), the University is obligated to notify parent(s) and/or guardian(s) that the student is missing within 24 hours of being determined missing. Housing and Residential/Commuter Life and Department of Safety and Security staff will gather as much information as possible about the missing student and share all appropriate information with law enforcement officials engaged in the search. University staff will interview roommates, make phone calls, and post information regarding the missing student using the campus electronic information system(s).

POLICIES RELATED TO CAMPUS CRIME

Sexual Assault Prevention and Response
The University educates the student community about sexual assault and date rape through programming on both campuses. As part of the on-campus new student orientations offered in January, May, June, and August, students receive a 50-60 minute in-person and/or online interactive presentation from a member of the Title IX Staff, which provides information on policies, definitions, on and off-campus support resources, and University Processes. The University offers various prevention programming opportunities for students to access.

Prevention and Bystander Training Efforts
The following programs focused on raising awareness around relationship violence; educating on topics relating to consent and sexuality; and bystander intervention through the UNE bystander initiative, Green Dot:

- Title IX Staff offer a 50-60-minute presentation to incoming undergraduate, graduate, and professional students at their new student orientations.
- Title IX information is covered in several ways as part of the New Student Orientation sessions for incoming undergraduates: PowerPoints, skits, small groups, etc.
- UNE Housing and Residential/Commuter Life staff offer several educational programs for residence halls that specifically address sexual decision making, consent, as well as alcohol or drug use and its risk factors for sexual assault.
- All faculty and staff are required to take a Title IX training module as part of their annual compliance training.
- A Title IX poster series is posted in key locations on the campus and in the residence halls. The posters include definitions, resources, and bystander information.
- The Title IX Coordinator works with outside support agencies and academic programs to provide trainings and workshops for students as part of their academic experience and trainings.
- Literature from area advocacy agencies on relationship and sexual violence are posted in key areas around the Biddeford and Portland campuses.
- A Title IX informational email is sent to the community at least once per semester.
- The Title IX Coordinator provides specialized trainings for groups of student leaders, student staff, and various key professional staff groups or departments on campus.

- The Office of Title IX and Civil Rights Compliance has implemented the nationally recognized Green Dot Bystander Intervention Strategy across the University and provides multiple 3-hour trainings and 1-hour presentations.
- Examples of prevention programs held on campus included:
  - Green Dot Month & Green Dot Sponsored Athletic Games with accompanying team training
  - *Nor'easter Relationship Violence Awareness Week* with events including Relationship Red Flag Movie Night; Don't Touch My Pumpkins: Costumes and Consent; Never Have I Ever installation; Purple-Palooza office decorating for Awareness; Build-a-Boo Healthy Relationship Program; and Hosted Caring Unlimited Survivor Story Night.
  - Sex-a-palooza (resource and information fair) and the Sex Show offer information and resources for upwards of 700 undergraduates annually.
  - Mocktails with a Twist
  - Sexual Assault Awareness Week with events including Take Back the Night March; Awareness Activity Fair; library collaboration on featured materials; Whisking Up Awareness Pop-Up; and the Take Back the Night Community Dinner

A more comprehensive list of programming is kept on file with the Office of Title IX and Civil Rights Compliance.

Additionally, the Office of Title IX and Civil Rights Compliance provide programmatic support to campus departments such as in the residence halls, student engagement, and academic programs by providing resources, bringing programs into the residence halls, co-sponsoring events, and facilitating connections with off-campus resources. This office also provides program-specific training for employees and student employees on an annual basis as well as by request.

The UNE Athletics Department offers several educational outreach programs to both Athletes and the general student body as part of their compliance with NCAA regulations. The Title IX Coordinator and the Office of Student Affairs serve as resources for additional information about sexual assault education and risk reduction. Literature on date rape education, risk reduction, and University response is available through the Office of Title IX and Civil Rights Compliance, Student Affairs, and the Office of Housing and Residential/Commuter Life. The Office of Title IX and Civil Rights Compliance also posts materials in online communications to the faculty, staff and student populations about the policies, processes and resources on an annual basis. The related policies in their entirety can be found below and online at: www.une.edu/title-ix, in the University of New England Student Handbook and Conduct Code, the University of New England Personnel Handbook, and the University of New England Faculty Handbook

What You Should Do If You Are a Reporter of Sexual Assault

If you are a victim/survivor of sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The UNE Department of Safety and Security strongly advocates that a reporter of sexual assault report the incident in a timely manner. An assault should be reported directly to any of the following UNE personnel: The Title IX Coordinator, Deputy Title IX Coordinators, UNE Counseling Services, outside agency Victim Advocate, a Housing and Residential/Commuter Life staff member, the Dean of Students and Assistant Provost for Student Affairs, Assistant Dean of Students for Graduate and Professional Student Affairs, or a Department of Safety and Security Officer. Should a reporter prefer to speak to someone of specific gender, every reasonable effort will be made to accommodate the reporter's request. Time is a critical factor for evidence collection and preservation. Ideally, a reporter of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam.

It is important to be aware that reports may also be submitted by others who have knowledge of an incident but did not themselves experience the assault.

Many reports of sexual assault may not be disclosed until some time has passed after the incident. Individuals are encouraged to come forward at the point at which they feel most comfortable and able to. There are many options for support and response available including academic supports, resource referrals, change in room and class section assignments, and other supports. These supports and accommodations are available to anyone regardless of whether or not they file a formal discipline complaint or report to campus safety or local law enforcement.

You may contact the local police department directly by dialing 911. UNE Safety and Security Officers will provide assistance contacting the police upon request. UNE Safety and Security can be reached twenty-four hours a day, seven days a week at (207) 283-0176. Should a student wish to file a confidential report, they can do so by contacting University Counseling Services Biddeford: (207) 602-2549, Portland: 207-221-4550, Crisis Response, 24 hours a day, 1 (888) 568-1112. The crisis number is answered by Maine Crisis Response Hotline. This hotline will put you in touch with the closest or most appropriate crisis organization. A student may also contact any number of local and national sexual assault response services such as Sexual Response Services of Southern Maine (SARSSM) 24 hours: 1-(800) 871-7741.

Reports can be made directly to the Title IX Coordinator in person, by phone (207) 221-4554, by email at ashambarger@une.edu, and the Title IX Office also provides a link on its website for individuals to submit a report online. While this online report cannot be guaranteed to remain confidential, it can be submitted anonymously. The form is located at https://www.une.edu/title-ix/reporting.

Standard of Evidence

The standard of evidence the university employs in adjudicating cases involving sexual assault, dating violence, harassment, and stalking is "Preponderance of the Evidence". That means "It's more likely than not" that the incident occurred.

Protection Orders and "No Contact Orders"

- Complainants may seek protection from their abusers by obtaining restraining orders, protective orders and the like through the local courts. Reporters may contact the court directly. The Maine District Court in Biddeford is located at 25 Adams Street and the phone number is (207) 283-1147. The Maine District Court in Portland is located at 205 Newbury Street and the phone number is (207) 822-4200. Police or university staff can also provide information on how to do that. Should an abuser violate a court order, that person could be subject to arrest or further action by the court.
- If the complainant chooses to seek assistance through the university, the university may issue a "No Contact Order" directing the accused not to have any contact with the reporter.
- If the accused is an employee and violates a "No Contact Order" issued by the university, that person could be subject to internal disciplinary action which could include sanctions up to and including dismissal or termination and banning from university property.
- If the accused is a student and violates a "No Contact Order" issued by the university, the student could be subject to the student conduct process and banning from university property.
- If the accused is a non-UNE guest, campus visitor, or third-party contractor, they will be banned from University property and services.
- If, after an investigation, there is insufficient information to result in a responsibility finding as defined by the University's preponderance of the evidence standard, the No Contact Order will remain in effect so long as the involved individuals remain active students or employees.

Full and most current procedures are available in the University of New England Student Handbook http://www.une.edu/studentlife/handbook and also http://www.une.edu/title-ix/reporting as well in the Appendix to this document.

Campus Alert Notifications Pertaining to Sexual Assaults

If the Department of Safety and Security determines that a reported incident of sexual assault represents a potential danger to the campus community, the Vice President for Student Engagement and/or the Vice President for Campus Services/Risk Management Office will be contacted. A potential danger to the community is defined as:

- A pattern of acquaintance sexual assault
- A stranger assault
- A violent or sadistic assault

The Vice President for Campus Services, in collaboration with the Director of Campus Safety and Security will determine if a campus alert notification is warranted and whether it should take the form of an *"Immediate Emergency Notification"* or *"Timely Warning."* If so, the Department of Safety and Security will create the notification and distribute it widely on the campus to protect and educate the community while respecting the student's right to anonymity.

For a complete, more detailed explanation of the current UNE Sexual Misconduct Policies, students and employees can refer to the UNE Student Handbook online at http://www.une.edu/studentlife/handbook/.

ON-CAMPUS RESOURCES

The Title IX Coordinator for the University of New England is Angela Shambarger, 207-221-4554, ashambarger@une.edu, Human Resources Office, both campuses, 11 Hills Beach Road, Biddeford, ME 04005 and 716 Stevens Avenue, Portland, Maine, 04103.

The Deputy Title IX Coordinators

Name	Title	Phone	Email
Hahna Patterson	*Assistant Vice President for Student Affairs*	207-602-2372	hpatterson@une.edu
Ray Handy	*Associate Dean of Student Affairs*	207-221-4213	rhandy@une.edu
Shane Long	*Assistant Dean of Students*	207-602-2372	slong11@une.edu
Heather Davis	*Director of Athletics*	207-602-2629	hdavis@une.edu
Janna Merritt	*Assistant Director of Human Resources*	207-602-2281	jmerritt2@une.edu
Shaylah Kelly	*Senior Employee Relations and Talent Development Manager*	207-602-2524	skelly14@une.edu

University Safety and Security:

In case of **emergency**, University Safety and Security for both the Portland and Biddeford campuses may be reached by **dialing 366** from any campus phone and by dialing (207) 283-0176 from any non-campus phone. In all emergencies, 911 can be dialed from any on-campus phone to reach local law enforcement or emergency medical services. University Safety and Security can also assist a student in reaching local emergency services.

Biddeford Campus:	Portland Campus:
Facilities Building Hills Beach Road	**Security Building** 716 Stevens Avenue Portland, ME 04103

Biddeford Campus:	Portland Campus:
Biddeford, ME 04005 **Phone:** (207) 602-2298	Phone: (207) 602-2298
Online: https://www.une.edu/studentlife/security	

In non-emergency situations, University Safety and Security may be reached at 207-602-2298.

Student Counseling Services for the University of New England.
For general Counseling Services support:
Biddeford Campus: 207-602-2549/toll-free 1-866-743-2230, or on the Portland Campus: 207-221-4550 or toll-free: 1-866-798-9201. UNE's on-call counselor may be reached by calling 207-602-2549 and then pressing "6". Confidential Resource Advisor (CRA): The CRA can assist the student in accessing on-campus supportive resources and can do a direct referral to SARSSM for full advocacy support services. Natalie Freheit, nfreiheit@une.edu,

Confidential and free to students.
http://www.une.edu/studentlife/counseling

Student Health Care
207-602-2358 (BC) or 207-221-4242 (PC)
During routine Health Center hours, staff can provide immediate emergency and ongoing medical care, STD (sexually transmitted disease) testing, and pregnancy testing and prevention. With the complainant's consent, they will make arrangements with local hospitals, municipal Police Departments, and Campus Safety and Security for transportation and medical protocol used to provide evidence for prosecution. They will also provide referral and advice regarding campus and community resources.

Housing and Residential/Commuter Life Staff, Biddeford Campus, (BC)
(Resident Advisor or Professional Staff)
Individual R.A. extension or 207-602-2272 (BC) for Housing
This office can provide immediate support and response, make arrangements as necessary for emergency services, provide advice regarding university and community resources, and provide intervention to assure safety.

Intercultural Student Engagement
Biddeford Campus: Campus Center 100, 207-602- 2461 or Portland Campus: 02 Proctor Hall, 207-221-4212. Online: http://www.une.edu/ise. Can help connect students to resources and support regarding spiritual or faith communities as well as provide information on gender expression and inclusivity.

Student Access Center
Biddeford Campus: 207-602-2815, **bcstudentaccess@une.edu**
Portland Campus: 207-221-4438, **pcstudentaccess@une.edu**

OFF-CAMPUS RESOURCES

Police Department (911)
Any individual who experiences sexual misconduct can contact the Police Department or Department of Safety and Security for assistance in obtaining medical attention and to initiate an investigation of the crime. The University will assist any individual who wishes to report to the police. Those departments can summon medical resources and criminal investigators, act as a liaison with local law enforcement, County Attorney, and Victim/Witness Advocate, and provide referral and advice regarding University and community

resources. The University will make reasonable efforts to protect and secure the complainant's rights and the complainant will have input into the course of the investigation.

Hospital Emergency Department
Maine Medical Center at 207-662-2381 or Southern Maine Medical Center at 207-294-5000
These health care units can provide immediate medical care, STD (sexually transmitted disease) testing and pregnancy testing and prevention. The successful prosecution of sexual assault/rape cases often depends on physical evidence collected soon after the assault. Each hospital has health care providers trained to treat individuals who have experienced sexual assault/rape with attention to collecting physical evidence. In order to assure the collection of evidence, individuals who have experienced sexual assault/rape are advised not to wash or change clothes prior to seeking immediate medical treatment.

Maine State Crisis Number
1-888-568-1112

National Crisis Text Line
Text "TALK" to 74174

National Suicide Prevention Lifeline
1-800-273-TALK (8255)

SEXUAL MISCONDUCT SPECIFIC OFF-CAMPUS RESOURCES

Sexual Assault Response Services of Southern Maine
24 Hours: 1-800-871-7741, 207-828-1035 (Cumberland Administrative Office), or 207-571-3451
Provides confidential hotline counseling and referral for victims of sexual misconduct. They may accompany you to a medical facility and stay with you during an examination if you wish.
https://www.sarssm.org/

Caring Unlimited
1-800-239-7298
York County's Dating/Domestic Violence Program. 24-hour confidential hotline counseling and referral, free court advocates for help obtaining orders for Protection from Abuse, confidential emergency shelter.
https://www.caring-unlimited.org/

Through These Doors
1-800-537-6066, or 207-874-1973
Cumberland County Domestic Violence Services. 24-hour confidential hotline counseling and referral, free court advocates for help obtaining orders for Protection from Abuse, confidential emergency shelter.
https://www.throughthesedoors.org/

Planned Parenthood of Maine
Biddeford: 275 Main St, Suite 102, Biddeford, ME 04005 207-282-6620
Portland: 443 Congress Street, Portland, ME 04101, 1-800-230-7526, 207-221-4242 or online at https://www.plannedparenthood.org/planned-parenthood-northern-new-england
Confidential services and can provide information about emergency contraception and information about sexually transmitted diseases.

Rape, Abuse, and Incest National Network (RAINN) (confidential resource)
800-656-HOPE (4673)
https://www.rainn.org/

National Sexual Violence Resource Center (NSVRC)
https://www.nsvrc.org/

For a full list of current resources please refer to the University of New England website for Title IX and Civil Rights Compliance: https://www.une.edu/title-ix-civil-rights-compliance

University Policies Addressing Title IX and Sexual Misconduct

Title IX Compliance

The US Department of Education requires as part of Title IX of the Higher Education Act for every school or school district that receives federal funding (which includes almost all colleges and universities, as well as public elementary, middle, and secondary schools) is required to designate and/or adequately train at least one employee to coordinate the recipient's Title IX responsibilities. Title IX regulations also require that the names and contact information of the Title IX Coordinator and Deputy Title IX Coordinators be made public by the educational institution. If you have been, or think you might be a reporter of harassment (sexual or any other form), bullying, or discrimination in any way, you may contact the University's Title IX Compliance Officers. All university employees receive an annual online training regarding their obligations and resources under Title IX. The Title IX Coordinator and the Title IX Investigator and Prevention Specialist receive annual training from national organizations on investigations, compliance, and other resources. Faculty and staff who serve on the University Student Conduct Board receive annual training specifically around Title IX cases. The Title IX Coordinator, Deputy Coordinators, and Investigative staff meet regularly to discuss campus concerns, trends and ongoing training on Title IX-related issues.

The University of New England maintains policies that are consistent with Federal and State law. As such, the University must ensure that its policies and procedures are consistent with current legal standards and must update them accordingly when those standards change. In alignment with this obligation, between January 1, 2024 and July 31, 2024, the University had grievance policies in alignment with the 2020 Title IX Rule. Beginning August 1, 2024, the university updated its policies to be in alignment with the 2024 Title IX Rule through December 31, 2024. Descriptions of the policies may be found below and the full polices may be found in the Appendix section of this report.

UNIVERSITY OF NEW ENGLAND'S GRIEVANCE POLICY FOR ADDRESSING FORMAL COMPLAINTS OF SEXUAL HARASSMENT UNDER THE TITLE IX REGULATIONS (APPENDIX A) *(effective January 1, 2024 to July 31, 2024)*

This Policy specifically prohibits any and all forms of sex discrimination or sex-based harassment and all forms of sexual misconduct, including sexual assault, dating violence, domestic violence, stalking, and sexual exploitation that "covered sexual harassment" under the 2020 Title IX Rule from January 1, 2024 until the new Title IX Rule went into effect on August 1, 2024.

UNIVERSITY OF NEW ENGLAND NON-DISCRIMINATION, ANTI-HARASSMENT, AND SEXUAL MISCONDUCT POLICY (APPENDIX B) *(effective January 1, 2024 to July 31, 2024)*
This Policy applies to allegedly aggrieved students and employees who allege that they have experienced sex discrimination, which, again, includes sexual harassment, sexual assault, and other forms of sexual misconduct, by any person employed by or affiliated with UNE, including trustees, employees, students, vendors, volunteers, alumni, prospective students, prospective employees, and visitors to campus. This includes guests, patrons, independent contractors, or clients of the University of New England. This Policy prohibits discrimination, harassment, or sexual misconduct discrimination in any University education

program or activity, which means all academic, educational, extracurricular, athletic, and other programs when that conduct falls outside of the jurisdiction of Title IX and UNE's Title IX Policy.

UNIVERSITY OF NEW ENGLAND'S TITLE IX GRIEVANCE POLICY FOR STUDENTS (APPENDIX C) *(effective as of August 1, 2024-January 9, 2025)*
This Policy applies to reports of sex discrimination when a student is a party and went into effect with the 2024 Title IX Rule. This Policy applies to allegations, claims, and complaints of sex discrimination and sex-based harassment. This Policy is enforced by UNE, and to the extent applicable, in accordance with Federal Law under Title IX of the Education Amendments of 1972 and its implementing regulations, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by the Violence Against Women Reauthorization Act of 2013, Title VII of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973. It is also enforced under Maine law through the Maine Human Rights Act at 5 M.R.S.A. section 4551 et. seq, as well as other applicable federal and Maine state laws.

UNIVERSITY OF NEW ENGLAND'S TITLE IX GRIEVANCE POLICY FOR Employees (APPENDIX D) *(effective as of August 1, 2024-January 9, 2025)*
This Policy applies to reports of sex discrimination when a student is not a party and went into effect with the 2024 Title IX Rule. This Policy applies to allegations, claims, and complaints of sex discrimination and sex-based harassment. This Policy is enforced by UNE, and to the extent applicable, in accordance with Federal Law under Title IX of the Education Amendments of 1972 and its implementing regulations, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by the Violence Against Women Reauthorization Act of 2013, Title VII of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973. It is also enforced under Maine law through the Maine Human Rights Act at 5 M.R.S.A. section 4551 et. seq, as well as other applicable federal and Maine state laws.

Alcohol and Substance Abuse
UNE does not permit or condone the illicit or unauthorized possession, use, manufacturing, consumption, sale, or distribution of illicit drugs, and/or alcohol by students or employees on University owned or controlled property or as part of any University sponsored activity. UNE supports enforcement of State underage drinking laws. UNE officials, including the Department of Safety & Security, will decide if local law enforcement authorities will be contacted or if violators, when applicable, will be referred to Student Conduct or Human Resources. Persons found in violation of this policy will be subject to appropriate disciplinary action consistent with local, state, and federal laws or university policy and procedure. Such disciplinary action may include counseling, mandatory participation in an appropriate rehabilitation program, a verbal or written warning, suspension from school or employment, or termination of student status or employment. In addition, these persons may be referred to proper law enforcement authorities for prosecution.

Any faculty member, staff member or student employee engaged in activities supported by a federal grant or contract must report any criminal conviction related to possession or use of a controlled substance in the workplace to the UNE Office of Human Resources within five calendar days of conviction. The term "conviction" means a finding of guilt (including a plea of nolo-contendere) and/or imposition of a sentence by any Student Conduct body charged with the responsibility to determine violations of state or federal criminal drug statutes. The University is obligated to notify the appropriate federal contracting agency within 10 days of receipt of notice of an employee conviction.

It is a federal crime to distribute a controlled substance (illegal drug) within 1,000 feet of a public or private college or university, 21 U.S.C. sect. 845a. The distribution of controlled substances in or near schools carries lengthy minimum mandatory periods of imprisonment. UNE strongly encourages all members of our community to take an active role in reporting crime and any security or safety problem you become aware of immediately. The University of New England supports the enforcement of Federal and State drug laws. University officials, including the Department of Safety & Security, will decide if local law enforcement

authorities will be contacted or if violators, when applicable, will be referred to Student Conduct or Human Resources.

In compliance with the Drug Free Schools and Communities Act and the Drug Free Workplace Act, the University publishes and distributes a *Student Handbook*, to all students and a *Personnel Handbook* to all full-time and part-time employees. Each provides the reader with a more comprehensive presentation of the University's substance abuse, rape and sexual assault, and sexual harassment policies, sanctions for violation of those policies, state and federal alcohol and drug laws, criminal and civil offenses, and sanctions that can be included in this document. Additional copies of the *Student Handbook* and *Personnel Handbook* are available upon request. For more information, please contact Student Affairs, Counseling Services, Student Health Center, Office of Human Resources, or Department of Safety and Security.

The University of New England has standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. The *Student Handbook* and *Personnel Handbook* contain a list of applicable legal sanctions under federal, state, or local laws for the unlawful possession or distribution of illicit drugs and alcohol; a description of the health risks associated with the abuse of alcohol or use of illicit drugs; a list of drug and alcohol programs that are available to employees or students; and a clear statement that the IHE will impose disciplinary sanctions on students and employees for violations of the standards of conduct as well as a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution.

Counseling Services
Counseling services are provided on both campuses, and can be reached at (207) 602-2549 (Biddeford Campus) or (207) 221-4550 (Portland Campus) and can choose "6" from the call menu to speak to the on-call counselor service. Another option is the state Crisis Response Hotline, available 24 hours a day, 1-888-568-1112. The crisis number is answered by Maine Crisis Response Hotline. It will put you in touch with the closest or most appropriate crisis organization. These services are free to students, including any student reporter of a rape or assault. It is the policy of the Counseling Center, when and if they deem it appropriate, to encourage the persons they are counseling to report crimes on a voluntary, confidential basis.

Prohibited Items
Firearms, weapons, (including "look alike" firearms and weapons) explosives and other devices, instruments, materials or substances, whether animate or inanimate, which create a substantial risk of death, bodily injury, or threat to the environment are not permitted on property owned and/or controlled by UNE, unless excepted by provision of law or University rule or policy. Violations of these conditions will result in referral to the Office of the Vice President for Student Affairs or the appropriate law enforcement agency or environmental regulatory agency and may result in dismissal from the University.

Scroll Down for Crime Statistics

Crime Statistics
The following statistics, provided in compliance with the Crime Awareness and Campus Security Act of 1990, are for your information. They include statistics from the three main campuses for the 3 prior calendar years, the most recent being from January 1, 2024, through December 31, 2024. The University of New England Department of Safety and Security is not a law enforcement agency and does not "Unfound" any crime.

Hate/Bias Crimes - No reported Hate/Bias Crimes for 2022, 2023 or 2024. All Clery crimes for Clery geographical areas are evaluated for Hate/Bias including race, gender, gender identity, religion, sexual orientation, ethnicity, national origin and disability.

2024 Clery Biddeford Campus Statistics

Offense	Year	On Campus	On Campus Housing	Non-Campus	Public Property	Total
Murder-Non-Negligent Manslaughter	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Negligent Manslaughter	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Rape	2022	5	5	0	0	5
	2023	4	3	0	0	4
	2024	2	2	0	0	2
Sex Offenses - Statutory Rape	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Fondling	2022	2	2	0	0	2
	2023	1	1	0	0	1
	2024	1	0	0	0	1
Sex Offense - Incest	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Robbery	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Aggravated Assault	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Burglary	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	1	0	0	0	1
Motor Vehicle Theft	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arson	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arrests; Weapons Offenses	2022	0	0	0	0	0

Offense	Year	On Campus	On Campus Housing	Non-Campus	Public Property	Total
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals - Weapons	2022	0	0	0	0	0
Offenses	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arrests; Drug Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals - Drug	2022	66	63	0	0	66
Violations	2023	15	15	0	0	15
	2024	33	32	0	0	33
Arrests; Liquor Law Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals Liquor Law	2022	144	138	0	0	144
Violations	2023	94	93	0	0	94
	2024	161	150	0	0	161
Domestic Violence	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	1	1	0	0	1
Dating Violence	2022	0	0	0	0	0
	2023	1	1	0	0	1
	2024	2	2	0	0	2
Stalking	2022	0	0	0	0	0
	2023	1	0	0	0	1
	2024	2	2	0	0	2
Unfounded Crimes	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0

No Hate/Bias Crimes reported on the Biddeford campus in 2022, 2023 or 2024. All Clery crimes for Clery geographical areas are evaluated for Hate/Bias including race, gender, gender identity, religion, sexual orientation, ethnicity, national origin and disability.

2024 Clery Portland Campus Statistics

Offense	Year	On Campus	On Campus Housing	Non-Campus	Public Property	Total
Murder-Non-Negligent Manslaughter	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Negligent Manslaughter	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Rape	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Statutory Rape	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Fondling	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offense - Incest	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Robbery	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Aggravated Assault	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Burglary	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	1	0	0	0	1
Motor Vehicle Theft	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arson	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arrests; Weapons Offenses	2022	0	0	0	0	0
	2023	0	0	0	0	0

Offense	Year	On Campus	On Campus Housing	Non-Campus	Public Property	Total
	2024	0	0	0	0	0
Disciplinary Referrals - Weapons Offenses	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arrests; Drug Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals - Drug Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arrests; Liquor Law Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals Liquor Law Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Domestic Violence	2022	1	0	0	0	1
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Dating Violence	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Stalking	2022	2	0	0	0	2
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Unfounded Crimes	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0

Hate/Bias Crimes - No hate/bias crimes reported on the Portland Campus in 2022, 2023 or 2024. All Clery crimes for Clery geographical areas are evaluated for Hate/Bias including race, gender, gender identity, religion, sexual orientation, ethnicity, national origin and disability.

2024 Clery Tangier Campus Statistics

Offense	Year	On Campus	On Campus Housing	Non-Campus	Public Property	Total
Murder-Non-Negligent Manslaughter	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Negligent Manslaughter	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Rape	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Statutory Rape	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offenses - Fondling	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Sex Offense - Incest	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Robbery	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Aggravated Assault	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Burglary	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Motor Vehicle Theft	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arson	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0

Offense	Year	On Campus	On Campus Housing	Non-Campus	Public Property	Total
Arrests; Weapons Offenses	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals - Weapons Offenses	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arrests; Drug Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals - Drug Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Arrests; Liquor Law Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Disciplinary Referrals Liquor Law Violations	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Domestic Violence	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Dating Violence	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Stalking	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0
Unfounded Crimes	2022	0	0	0	0	0
	2023	0	0	0	0	0
	2024	0	0	0	0	0

No Hate/Bias Crimes reported for the Tangier campus in 2022, 2023 or 2024. All Clery crimes for Clery geographical areas are evaluated for Hate/Bias including race, gender, gender identity, religion, sexual orientation, ethnicity, national origin and disability.

University of New England Fire Safety Report

Reporting period for this report is January 1, 2024, to December 31, 2024.

The US Department of Education now requires colleges and universities to post to the community, an annual fire safety report. The report must include:

1. Maintain a log of all reported fires that occur in those on-campus student housing facilities;
2. Publish an annual fire safety report that contains fire safety policies and fire statistics for each of those facilities, including a description of each on-campus student housing facility fire safety system and drills on that system; and
   Submit the fire statistics from the fire safety report annually to the Department of Education.

University-Wide Protocol for Fire Emergency

The following procedure is the University-wide protocol in cases of fire emergency:

1. Pull the fire alarm as you exit the building.
2. Dial 911 from a safe location.
3. State that you are calling from UNE.
4. Provide the proper name of the building, floor, and room numbers.
5. Specify fire type (chemical, paper, wood, electrical, etc.).
6. Direct fire/emergency personnel to location.
7. Notify Department of Safety and Security at extension 366.
8. Proceed to your designated muster location.
9. If you are unable to use the stairs for any reason wait for rescue in the nearest stairwell. Stairwells are designated "areas of refuge."

Do not attempt to extinguish a fire unless trained and in a controlled environment with proper equipment available.

All fires, even if extinguished, must be reported to the Biddeford Fire Department for the Biddeford Campus and Portland Fire Department for the Portland Campus. Additionally, the Department of Safety and Security on your respective campus must be notified.

UNE Safety and Security Conducting Fire Extinguisher Training on the Biddeford Campus

Fire Log

The Department of Safety & Security maintains an electronic copy of the department's combined Crime Log and Fire Log. This log is available to anyone upon request, free of charge. This log can be obtained by

requesting a copy from the Director of Safety & Security, Assistant Director of Safety & Security or stopping by the Safety & Security Office in the Support Services Building on the Biddeford Campus.

Reporting Fires That Have Occurred (Not in Progress)
For any fire that has occurred (not in progress), individuals are encouraged to report the incident to any member of Housing and Residential/Commuter Life Staff or any member of the Safety and Security Staff. These incidents can also be reported to anyone designated as a Campus Security Authority (CSA).

Annual Fire Safety Report

The University of New England reports statistics for the previous three years on the annual fire safety report to include:

1. The number of fires and the cause of each fire in a residential facility.
    a. A fire is an instance of an open flame or other burning in a place not intended to contain burning or in an uncontrolled manner.
    b. The cause of each fire includes the factors that give rise to a fire. This could include but not limited to; cooking, smoking materials, open flames, electrical, hazardous products, natural causes or other causes.
2. The number of persons who received treatment for fire-related injuries at a medical facility or on-campus health center.
3. The number of deaths related to a fire in a residential facility
4. The value of property damaged by fire in a residential facility

Arson

The Clery Act requires universities to report acts of Arson in the Annual Crime Statistics along with the being reported on the Annual Fire Safety Report if it occurs in an on-campus residential facility as a reportable fire with the cause listed as "arson".

Student Housing Fire Notification and Evacuation Procedure

University-Wide Protocol for Fire Emergency
The following procedure is the University-wide protocol in cases of fire emergency:

1. Pull the fire alarm as you exit the building.
2. Dial 911 from a safe location.
3. State that you are calling from the University of New England, Biddeford Campus.
4. Provide the proper name of the building, floor, and room numbers.
5. Specify fire type (chemical, paper, wood, electrical, etc.).
6. Direct fire/emergency personnel to location.
7. Notify Department of Safety and Security at extension 366.
8. Proceed to your designated muster location.
9. If you are unable to use the stairs for any reason wait for rescue in the nearest stairwell. Stairwells are designated "areas of refuge."

Do not attempt to extinguish a fire unless trained and in a controlled environment with proper equipment available.
All fires, even if extinguished, must be reported to the Biddeford Fire Department for the Biddeford Campus and Portland Fire Department for the Portland Campus. Additionally, the Department of Safety and Security on your respective campus must be notified.

UNE Fire Safety Polices for the Residence Halls

These policies are posted in the *Housing and Residential/Commuter Life Handbook, Student Handbook,* and *University Conduct Code*.

Fire Safety

1. Unannounced fire evacuation drills will be held regularly throughout the school year in each residence hall. Students who fail to exit the halls, attempt to re-enter the building without the permission of proper authorities, or fail to comply with University officials will be subject to disciplinary action and the assessment of fines.
2. Tampering with fire safety equipment or fire alarms is a violation of state law, as well as University policy. Persons found in violation will be subject to severe disciplinary action.
3. Fire detection units should not be covered or blocked at any time.
4. For reasons of fire safety, the following items are not permitted in student rooms: irons (may be used in laundry areas), space heaters, halogen lamps, non-UL rated lamps, any non-UL rated decorations requiring electricity, sun lamps/tanning beds, toaster ovens, hot plates, candles with or without wicks, decorative candles, incense, candle warmers, tart burners, non-light bulb potpourri burners, scented oil burners, live/cut Christmas trees, and wreaths.
5. Unauthorized possession, storage, or use of hazardous or dangerous weapons, explosive components or substances including, but not limited to, firearms, fireworks, and chemical materials such as gasoline/fuels, kerosene, or compressed gases/air in University residence halls is specifically forbidden and, therefore, subject to severe disciplinary action.
6. The roofs and fire escapes of each building are for emergency purposes only. Under no other conditions should these be used. Failure to comply will lead to disciplinary action.
7. Do not hang anything from the sprinkler heads. This will cause damage to the system that will be charged to the occupants of that suite/room. Additionally, decorations or objects hung on the walls must be at least 18 inches away from the ceiling.
8. For reasons of fire safety, the maximum occupancy may not exceed eight (8) people at any one time for a residence hall room and twelve (12) for a suite.
9. Fire safety tips:
    a. Know where alarm pull stations are in your building.
    b. Know all of the exits and evacuation plans to your building.
    c. If you discover smoke or fire:
        1. Sound the alarm.
        2. Call the Office of Safety and Security at x 366 or call the local emergency at 911.
    d. If you are in a burning building:
        1. Close the window.
        2. Close the door.
        3. Go to the nearest exit or stairs (if you are in a smoke-filled area, keep low to the floor).
        4. Leave the residence halls immediately.

The University of New England has installed fire safety systems in all of the residential housing facilities on the Biddeford Campus to detect if a fire is present in the facility, warn the occupants of the fire including if fire extinguishers are present, fire rated doors, horn/strobe notification systems, and sprinkler systems that will extinguish a fire. The University of New England monitors all fire alarms on Biddeford and Portland Campuses in the campus dispatch center and is able to alert the fire department directly in the case of fire.

Along with the types of fire safety systems in each residential housing facility, statistics on the number of fire drills conducted in each facility is provided. A fire drill is a supervised practice of mandatory evacuation

of a facility by activating the fire alarm. During this activation, all devices are checked to ensure proper function and devices not operational are repaired or replaced.

Fire Drills

Whenever a fire alarm sounds, day or night, the residence halls or other buildings are to be evacuated immediately. Everyone should particularly note the available exit routes. Fire drills will be held periodically throughout the year in all of the residence halls and administrative classroom buildings. Evacuation is mandatory.

Fire Equipment

Fire extinguishers, smoke detectors, heat detectors, and other related fire protection equipment are provided to protect life in the event of a fire. Any tampering with this equipment, including false alarms, will result in a minimum assessment of two hundred and fifty dollars ($250.00), for the first incident and five hundred dollars ($500.00) for all subsequent events, being levied against the individual in addition to other disciplinary sanctions. Tampering with fire alarms or sending false communication of a fire is a Class D Misdemeanor in the State of Maine. Criminal charges may be brought against the violator(s).

Policies on Portable Electrical Appliances, Smoking and Open Flames in a Student Housing Facility

Appliances

All electrical appliances must be UL approved and in good working condition. Electrical appliances are permitted in resident rooms except those appliances, which 1) have exposed heating units or open flames; and 2) are used for the specific purpose of cooking food, with the exception of small microwaves and units with enclosed heating elements. Appliances such as coffee pots, hot air popcorn poppers, hot pots, and "George Foreman Grills" are prohibited except with appropriate approval in designated areas. Designated areas include residence hall lounge kitchens and kitchenettes in the suite-style buildings. Such items may be stored in rooms as long as they are not used in rooms. Air conditioners, space heaters, halogen lamps, sun lamps/tanning beds, and hot plates or any other open coil appliance not provided by the University are not permitted.

The Office Housing and Residential/Commuter Life staff has authority to prohibit and/or remove, without prior notice, all illegal or potentially dangerous appliances/devices for reasons of health and safety.

Furnishings

Curtains, draperies, valances, or other fabric decorations covering or draping the windows must be made of documented fire-retardant material. Students must provide documentation of this fire-retardant quality before items may be hung. Each year, the Residence Hall Council offers a curtain treatment program to help students meet compliance. All non-University provided waste receptacles must be constructed of solid metal (no woven, fabric, plastic, wood, or metal mesh etc.).

Smoking

The University of New England is a tobacco and smoke-free campus. Smoking of tobacco or other substances and use of all tobacco products, including electronic cigarettes or any form of vaping will not be permitted anywhere or anytime on the University campuses. This includes all parking lots, (including personal vehicles), buildings, residence halls and their grounds, clinics, laboratories, classrooms, private offices, balconies, roofs, plazas, vestibules, loading docks, sidewalks, and on any other campus property, as well as within close proximity to or causing the obstruction of any building entrance, covered walkway, or ventilation system.

Holiday Decorations

Students are encouraged to express their observances of holidays within the following guidelines:

1. Live and cut trees and wreaths are prohibited.
2. Candles or other open flames or burning items are not permitted.
3. Lights must be UL rated and the small and non-heat producing type.
4. Decorations in the public areas must be approved for safety.
5. Decorations must be removed prior to leaving for break.
6. Nothing should be hung from smoke or sprinkler heads.

Room Decorations

Students are encouraged to personalize their rooms to make them comfortable while they are on campus. Below are guidelines that must be followed:

1. Hanging posters/pictures, etc., should be done with poster putty **only**. Tape and other adhesive materials will remove the paint.
2. No objects or materials may be hung on the walls within 18 inches of the ceiling.
3. Tapestries may be hung under guidelines of the tapestry policy (see below).
4. Tape, stickers or other adhesive materials are **not** to be placed on ceiling tiles. Students will be charged the replacement cost for each tile damaged in this way.
5. No decorations should at any time be attached to or cover any fire safety equipment. This includes, but is not limited to: stickers on smoke detectors; any items that cover detectors or fire horns; and any items that cover the evacuation map or hang from the sprinkler heads.
6. Decorations may not cover more than 1/3 of the wall.
7. UL approved lights can be hung on the walls but may not be suspended from the ceiling, in front of windows or threaded through mattress springs.
8. Empty beer boxes are prohibited as decoration in student rooms.

Tapestries

Students may hang a tapestry in their rooms under the following guidelines:

1. Tapestries must be fire retardant and registered with the Office of Housing and Residential/Commuter Life (see "Furnishings" section).
2. Tapestries may not be hung from or covering the ceiling in any way.
3. The tapestry may not cover or block fire safety or heating equipment.
4. A tapestry hung vertically must be against the wall only. It may not be hung in front of the doorway or to divide the room.
5. The tapestry must be hung at least 18 inches away from the ceiling.
6. Students wishing to hang a tapestry in their room must get the approval of the RA on the floor for its proper location.
7. Failure to abide by these guidelines will result in immediate and permanent suspension of the privilege to hang a tapestry in the room.

This policy is subject to change depending on municipal and state fire codes.

UNE Student Handbook and Conduct Code as They Pertain to Fire Safety Policies in Residence Halls

1. Tampering in any way with fire emergency equipment.
2. Failure to evacuate a building or area at the request of University staff, for safety and/or security reasons, including evacuation during a fire alarm.
3. To give, or cause to be given, false reports of fire or other dangerous conditions.
4. Creation of a fire hazard or other dangerous condition. This includes burning candles, incense, potpourri burners, and other flammable materials.
5. Unauthorized use or possession of explosive components or chemicals such as fireworks, explosives, gas, or compressed air.

6. Possession or use of fireworks or weapons, including firearms, knives, slingshots, or other similar items, as set forth in the "Weapons and Fireworks" section of the *Student Handbook*.

Biddeford Campus Muster Locations

Residential Facilities – Biddeford, Maine	Muster Location
Champlain Hall – 11 Hills Beach Road	Frederick Hall Parking Lot – Keep access road clear for emergency vehicles
East Hall – 11 Hills Beach Road	Parking Lot between Freddy and Campus Center
West Hall – 11 Hills Beach Road	Exit rear of building to the Quad area near Avila
Featherman Hall – 11 Hills Beach Road	Parking lot between Avila and Featherman
Avila Hall – 11 Hills Beach Road	Lawn between Avila and Campus Center
Padua Hall – 11 Hills Beach Road	Avila parking lot
Assisi Hall – 11 Hills Beach Road	Volleyball court between Assisi and Alfond Science
Sienna Hall – 11 Hills Beach Road	Walkway between Library and Commons
Frederick Hall – 11 Hills Beach Road	Lawn in front of Campus Center, near Hills Beach Road
Sokokis Hall – Hedly Reynolds Way	Lawn between Sokokis and Forum

Tangier Campus Muster Location

Residential Facilities – Tangier, Morocco	Muster Location
Residence Hall	Near front gate

Biddeford Campus-Annual Fire Safety Report Statistics 2024

University of New England Statistics and Related Information Regarding Fires in Residential Facilities for 2022-2024

Residential Facilities – Biddeford, Maine	Year	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire
Champlain Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
East Hall – 11 Hills	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A

Residential Facilities – Biddeford, Maine	Year	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire
Beach Road	2022	0	0	N/A	N/A	N/A	N/A
West Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
Featherman Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
Avila Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
Padua Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
Assisi Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
Sienna Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
Frederick Hall – 11 Hills Beach Road	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A
Sokokis Hall – Hedly Reynolds Way	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A

Tangier Campus-Annual Fire Safety Report Statistics 2024

University of New England Statistics and Related Information Regarding Fires in Residential Facilities for 2022-2024

Residential Facilities – Tangier, Morocco	Year	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by Fire
Residence Hall – Avenue Abi Chouaib Doukkali	2024	0	0	N/A	N/A	N/A	N/A
	2023	0	0	N/A	N/A	N/A	N/A
	2022	0	0	N/A	N/A	N/A	N/A

Biddeford Campus-On-Campus Housing Fire Safety Systems 2024

University of New England On-Campus Student Housing Fire Safety System Description

Residential Facilities – Biddeford, Maine	Fire Extinguishers	Sprinkler	Fire Rated Doors	Horn Strobes	Fire Drills 2024	Alarm to Fire Department
Champlain Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
East Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
West Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
Featherman Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
Avila Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
Padua Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	8	N/A
Assisi Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
Sienna Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
Frederick Hall – 11 Hills Beach Road	Yes	Yes	Yes	Yes	7	N/A
Sokokis Hall – Hedly Reynolds Way	Yes	Yes	Yes	Yes	8	N/A

Tangier Campus-On Campus Housing Fire Safety Systems 2024

University of New England On-Campus Housing Fire Safety System Description

Residential Facilities – Tangier, Morocco	Fire Extinguishers	Sprinkler	Fire Rated Doors	Horn Strobes	Fire Drills 2024	Alarm to Fire Department
Residence Hall – Avenue Abi Chouaib Doukkali	Yes	N/A	N/A	Yes	3	N/A