UG WCHP Pilot Course Proposal Form

Subject Code (Ex: ENG, PSY, EDU)		
Course # (specify recommended range)	1 2 3 4	
Title (30 characters total including spaces)		
Credits		
Grade Mode (Standard or Pass/Fail) *Standard Mode (S) = A, A-, B+, B, B-, C+, C, C-, D, F* *Pass/Fail Mode (F) = F or P*		
Schedule Type (Individual Appts., Lecture/Lab, Directed/Independent Study, Lecture, Field Work, Hybrid, Internship/Practicum, Lab, Seminar, Off Campus, Clinical/Rotation, Research, Travel, Internet) ***The only schedule types that will be given rooms during scheduling are: Lecture/Lab, Lecture, Hybrid, Lab & Seminar.**		
Course Fee (if applicable) i.e. travel course		
Course Description & Role in the Curriculum (i.e. Core, Major, Minor, General Elective)	****ATTACH ELECTRONICALLY** (as word doc.)**	
Degree Program Attribute (Ex: ADV, EXP)		
Field of Study Restrictions (Majors & Minors)	**Include:** OR **Exclude:**	
Class Restrictions (Freshmen, Sophomores, Juniors, Seniors)	**Include:** OR **Exclude:**	
Pre-Requisites (Include Minimum Grade needed)		
Co-Requisites (Include Minimum Grade needed)		
Other (Ex: College, Level, Campus, Dept.)		

First Semester Offered:

_____ Summer _____ Fall _____ Spring

of 20_____

Will be offering:

_____ Every Fall   _____ Every Spring

_____ Every Fall & Spring

_____ Every Other Fall

_____ Every Other Spring

A **Pilot** course is a course that has never been offered before. A **Pilot** course can run **no more than 2 times in a 2 year academic period.**

Department:

_____

Instructor's Signature

_____

Department Chair's Signature

_____

Dean's Signature

Please have all boxes completed, an electronic copy of the course description attached and all signatures obtained before sending to the Dean's Office. Once completely approved, please Scan and Email (with electronic course description to the Registrar's Office: UNERegistrar@une.edu (207) 602-2473