



UNIVERSITY OF NEW ENGLAND

Request for Replacement Diploma

Replacement Diploma Policy

- The replacement diploma will carry the **current** titles and signatures of all University officials and will be issued in the format currently in use by the University.
- The cost of the replacement diploma is \$25 for undergraduate and graduate diplomas and \$100 for doctoral diplomas. Checks or money orders should be made payable to the University of New England. Return the completed form and payment to the University of New England and allow 4 to 6 weeks for processing.

Student's Name: _____

Campus: **Biddeford or Portland**
(Please Circle one)

Personal Ref # (PRN)
or last four of SSN: _____

Email Address: _____ Class of: _____

Phone (cell # preferred): _____

Major: _____

CLEARLY PRINT your name exactly as you wish to have it appear in the Replacement Diploma:

| | | |
|------------|------------------------|-----------|
| First Name | Middle Name or Initial | Last Name |
|------------|------------------------|-----------|

I would like my diploma mailed to the address listed below:

Street: _____

City: _____ State: _____ Zip Code: _____

Student's Signature: _____ Date: _____