



Request to Withhold Directory Information

Directory Information and Disclosure

The University normally will not supply non-related organizations with personally identifiable student information, including “directory information”. One exception to this policy is the result of a Federal Law known as the “Solomon Amendment” which requires the University to release directory information to military recruiters upon request. For this purpose, directory information is defined as: name, address, telephone listing, date and place of birth, level of education, academic major, degrees received, and educational institution in which a student most recently was enrolled. Information not required or permitted by the Solomon Amendment and not considered directory information under FERPA will not be released without written permission from the student.

Please remember: The University may disclose directory information about former students without meeting notification requirements; however, at the last opportunity as a student (just prior to departure from the University), written requests for non-disclosure will remain in effect until a written request to change non-disclosure status is made by the student.

Student Name (Please Print): _____

Personal Reference Number (PRN): _____

UNE Box or Address (Please Print): _____

I am requesting that my directory information be withheld from disclosure by the University of New England. I understand that this authorization will remain in effect until it is revoked in writing.

Student Signature: _____ Date: _____