## Getting started with a new UNE TIAA-CREF Account:

Even if you have a TIAA-CREF account with another institution, you will need to set up a TIAA-CREF account associated with your UNE contributions. The following is intended to get your started with some of the first steps in setting up your new online account with TIAA-CREF.

Go to http://tiaa-cref.org and select OPEN ACCOUT from the top menu bar



Select RETIREMENT PLANS from the following screen.

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Review the appropriate information regarding investment options and gather relevant information Select ENROLL ONLINE from the following screen.

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Open a Retirement Pla	an Account			
There are several ways to enrol	II in a TIAA-CREF-funded retirement plan. The most co	mmon are through your institution's benefits	office or online.	
Before You Begin	Use the Asset Allocation Evaluator to assess you	ir risk tolerance and understand which port	olio allocation may be right for	
	Consider TIAA-CREF Lifecycle Funds for a simple	ified "one decision" strategy for investing.		
	<ul> <li>Identify the beneficiaries who will receive your vertex</li> </ul>	sted benefits in the event of your death.		
	<ul> <li>Lake a guided tour of online access to see now ;</li> </ul>	ou can manage your accounts online.		
Enroll Online	Before you enroll online, contact your benefits offic	e to:		
	Note: If your institution does not offer online enro	Innent, your benefits office can provide you	s Code is. with an enrollment kit.	
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If you do not already have an online account, Select REGISTER WITH TIAA-CREF. You will be asked to complete some personal information before moving on to the next step

If you already have an online account, LOG IN with your TIAA-CREF USER ID and password.

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Enter the UNE ACCESS CODE noted below. Note: When you complete your Salary Reduction Agreement Form, the type of deductions indicated on the form matches what was elected here.



## Access Codes: RA Account: 150667RA GSRA Account: 150667GS

From here you will complete more detailed information regarding your TIAA CREF account.

When complete you will receive two emails. Please send Cat Martins your confirmation page or an email that you will receive saying "Congratulations! You have officially enrolled in the RA/GSRA account."