

Office of Finance and Administration
Office of Human Resources
April 11, 2020



Dear UNE Faculty and Professional Staff,

We appreciate the efforts all of you have made to adjust to the current situation by modifying your work life. Whether you have had to adjust to working remotely with new technology or coming into work with an extreme focus on social distancing and proper hygiene, your adjustments and commitment to your work is allowing UNE to continue with its mission during this trying period.

While we look forward to the days when we can all return to campus, we are still not able to do so at this time. For the health and safety of those who must remain living or working on campus, limiting the physical presence of others remains a top priority. To that end, and in compliance with executive orders issued by Governor Mills and recommendations by the Maine CDC, UNE's temporary telework/flexwork policy will remain in place until further notice. If you do need to come to campus to work, whether for your normal work day or for a brief moment, we ask that you continue to be cognizant and adhere to the CDC guidelines of social distancing and proper hygiene.

Your continued cooperation with this policy is critical to the success of our collective efforts.

Thank you,

Nicole L. Trufant
Senior Vice President of Finance and Administration

Annmarie Allen
Associate Vice President for Human Resources, CHRO