



# UNIVERSITY OF NEW ENGLAND

## Undergraduate Course Withdrawal

### Student Information

PRN: \_\_\_\_\_

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Major: \_\_\_\_\_

### Student Eligibility

The decision to withdraw from a class could impact your eligibility to participate in intercollegiate athletics and/or qualify for Veteran's benefits. Please check with the appropriate Academic Advisor, Athletics and/or VA compliance Officers to make certain you maintain your eligibility. A Withdrawal from a course(s) at any point after the Add/Drop period will be reported to the National Student Clearinghouse. A withdrawal which changes a student's enrollment status could impact re-payment of loans/deferment of loans.

Are you a varsity athlete?  Yes  No  
 Are you a Veteran or do you receive Veteran's benefits?  Yes  No

### Course Information

Enter the course information below, obtain all signatures and the instructor assigned grade, and then return the completed form to the Registrar's Office. **All of this information is required and cannot be processed without.**

CRN

\_\_\_\_\_  
 SUBJECT, COURSE, SECTION, and TITLE (EXAMPLE: ENG 110 A English Composition)

### 2/3 of the semester dates for the 2018-2019 Academic Year

\*Please consult with the Registrar's Office for courses that do not follow the standard term dates.

Summer 2018 <i>Session I</i>	Summer 2018 <i>Session II</i>	Summer 2018 <i>Full Session</i>	Fall 2018	Spring 2019
June 13, 2019	July 25, 2018	July 8, 2018	October 28, 2018	March 27, 2019

### For Instructor's Use Only

A grade of "W" must be assigned by the instructor PRIOR to the completion of 2/3s of the semester. A grade of "WP" or "WF" must be assigned by the instructor AFTER the completion of 2/3s of the semester.

\_\_\_\_\_  
 Instructor's Signature Date

\_\_\_\_\_  
 Grade Assigned by  
 Instructor

\_\_\_\_\_  
 Student's Signature Date

\_\_\_\_\_  
 Advisor's Signature Date

REGISTRAR'S OFFICE  
 Biddeford Campus 11 Hills Beach Road (Decary Hall, Room 114) Biddeford, Maine 04005 Phone:  
 (207) 602-2473 Fax: (207) 602-5927  
 Portland Campus 716 Stevens Avenue (Hersey Hall, Room 119) Portland, Maine 04103 Phone:  
 (207) 221-4200 Fax: (207) 221-4898  
 Website: www.une.edu/registrar