

UNE GOLF CART USAGE

1	2	3	4	5
151 CART	152 CART			

(please fill-in ALL information below)

Name of Driver:	Number of Passengers:
Reason for use:	Destination:
	Date of Trip:
	Signature:

REMINDER

***SMOKING, EATING, DRINKING AND USE OF CELL PHONES ARE PROHIBITED IN UNE VEHICLES**

*Vehicles must be left in the Facilities Management Parking Lot when returned

*Personal items and trash must be removed

*Submit vehicle key along with this form to the Facilities Management office upon return.

*Office hours are 8am-4:00pm M-F. After hours keys and the form can be deposited in the key box at the Facilities Management office.

*Alcohol or drug use is STRICTLY PROHIBITED

IN CASE OF MECHANICAL PROBLEMS:

1. **CALL** UNE Facilities Management Department at 207-602-2368

VEHICLE CONDITION CHECK LIST

Interior:
Exterior:
Lights:
Vehicle Operation Comments:

